

Request For Cell Phone / Smart Watch Permission

Student Name: _____

Grade: _____ **Teacher:** _____

I am requesting my child be permitted to bring a cell phone / Smart watch to school because.....

My child and I agree to follow the procedures and policies listed below. My child and I are aware of the steps that may occur if there is a violation of these policies.

1. Phones are to be turned off upon arrival at school. Students in the Before and After Care Program must have phones off and remaining in their backpacks.
2. Upon entering the classroom, phones and Smart watches must be turned over to the classroom teacher. Phones and watches **may not** remain in backpacks.
3. If a parent or guardian receives a call from his/her child's phone or watch during the school day, that child is in direct violation of our cell phone/Smart watch policy.
4. Should a parent or guardian need to speak to his/her child during the school day, he/she must call the main office. Additionally, if a child needs to contact his/her parent or guardian during the school day, he/she will be allowed to use one of the school phones. *Calls home for forgotten items, including clothing, will not be allowed.* This is to instill a sense of student responsibility.
5. Cell phones and Smart watches will be stored in a secure place chosen by the teacher.
6. Unauthorized use of cell phones or Smart watches will result in confiscating that item by any school employee.
7. Trinity Catholic School is not responsible for the loss, theft or breakage of cell phones or Smart watches.

Should a student violate the guidelines of cell phone / Smart watch permission, the following steps will occur:

- **First offense:** The phone or watch will be confiscated and brought to the office. A parent or guardian, along with the student, will be required to meet with the principal. The phone or watch will not be returned until this meeting takes place. The student may also have detention(s) depending on the circumstances.
- **Second offense:** The parent or guardian will be notified immediately. The phone or watch will be confiscated until the end of the school year. The student will get one (1) day in - school suspension.

Parent Signature _____ **Date** _____

Student Signature _____ **Date** _____

Principal Signature _____ **Date** _____