



SCHOOL REOPENING PLAN

*Based on Department of Health Checklist for Pre-K to Gr.6
School Reopening Plans*

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A LETTER FROM THE PRINCIPAL

Dear Trinity parents, stakeholders and friends,

We are approaching a school year that promises uncertainty. Our proposed plan for the upcoming year is one which was developed with input from faculty and parents, and follows the guidelines from the DOH and New York State.

Our plan allows for the choice of face-to-face learning in the classroom, or distance learning from a child's home while being actively involved in the actual classroom instruction. While we realize that nothing can replace being in the classroom, we have allowed for the option of learning from home due to health and safety concerns that families may have.

We will also be prepared for the fact that, as the COVID-19 crisis unfolds, we may all have to be involved in distance learning. We have learned from the experience of last spring and now know that anything can happen at a moment's notice. But, we are now more prepared to help all of our students learn successfully, whether in the classroom or from home.

I promise to keep you informed as best I can. I appreciate and welcome your input and comments. We truly are all in this together.

The only thing of which I am certain is that we are not in control. We have to trust our loving God and know that there is a reason for this upheaval and further know that He will see us through it. God bless you and your families and thank you for your continued support of Trinity Catholic School.

1. REOPENING *Protocols and procedures for restarting school operations including students, faculty, and staff returning to in-person instruction.*

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| 1.1 | <p>Capacity: Phasing and quantity of students, faculty, and staff allowed to return in-person, considering factors such as ability to maintain appropriate social distance, personal protective equipment (PPE) availability, local medical capacity, and availability of safe transportation;</p> |
| | <ul style="list-style-type: none">● Maximum occupancy for our main office will be 4 people.● When feasible, the maximum number of individuals, including students, teachers and staff, allowed in the same classroom is 14.● The number of people permitted in a restroom will be determined by the size of space and layout of toilet partitions to ensure at least six feet of distance between individuals.● Layouts for desks, tables, chairs and other items will be implemented to promote social distancing in classrooms and common areas to maintain six feet of social distancing. |
| 1.2 | <p>Social distancing: Protocols and procedures for students, faculty, and staff to ensure appropriate social distancing when on school grounds and in school facilities;</p> |
| | <ul style="list-style-type: none">● All families will be required to conduct a daily screening of their children at home, before their children leave for school. This will involve taking temperatures, monitoring for COVID-19 symptoms, and recent exposure to someone diagnosed with COVID-19. If any statements on the Pre-Arrival Screening checklist are true, the family must keep the student at home and contact the student's healthcare provider. At the start of the school year, families will be required to sign the COVID-19 School Health and Safety Agreement which describes their commitment to keeping their children home when sick and to seeking appropriate medical care.● All teachers, staff and students will be expected to enter the building with an approved PPE mask covering their nose and mouth. Teachers and staff may enter through any door. Students will use one of 3 previously assigned entrances allowing for minimal movement through the hallway to get to their classrooms. School personnel will be in place at each entrance making sure all students have a mask and have used the hand sanitizer. Prior to entering the school, staff will check that student temperatures are below 100.4 degrees fahrenheit. Students will keep a 6 ft. distance while entering the building, following clearly marked signs. Students will follow marked hallways to get to their classrooms, where their teacher will ask appropriate screening questions for each student.● Classroom desks will all face forward allowing for 12 desks in each classroom with a 6 ft. distance between all desks. Hallways are 8 feet wide, allowing for students/teachers/staff to walk through the hallways following marked arrows on the floors. Markers will also show the proper distancing between all persons in the hallway. Class dismissal times will be staggered to allow for limited flow through the hallways. |

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| <p>1.3</p> | <p>PPE and Face Coverings: Protocols and procedures for students, faculty, staff, and other individuals to ensure appropriate PPE is used to protect against the transmission of the COVID-19 virus when on school grounds and in school facilities. Plans for all students, faculty, and staff to have the required PPE (i.e., acceptable face coverings) before entering school facilities, grounds, or any other space owned or administered by the school or school district (e.g., school buses).</p> |
| | <ul style="list-style-type: none"> ● . Wearing face masks is required for everyone on school buses. ● Employees, students in grades PreK-6, visitors and contractors are required to wear a face mask or other approved face covering that covers their mouth and nose while on school grounds, with limited exceptions. Exceptions to mask requirements will be made if wearing a mask is not possible due to medical conditions or disability impact. Face shields will be a viable alternative to masks for those with medical conditions. Completion of the Mask Exemption Form by a licensed medical provider will be required stating that the person is exempt from wearing a mask. ● Responsible parties will provide daily face masks for teachers, staff and students. Acceptable face coverings allowable by the state guidelines will be worn while walking in the hallways, and any time a student or teacher leaves their seat in the classroom. Masks may be taken off during instruction as students will maintain the 6 ft. distance. Teachers may also remove their mask during instruction if they can maintain a 6 ft. distance with students at all times. ● Although visitors will be prohibited, if there is an emergency which requires the admittance of a visitor, they will be required to wear a mask and use the provided hand sanitizer at the main entrance to the school. Visitors, vendors, etc. will be asked to sign in at the main entrance to the school for the purpose of contact tracing. Masks and hand sanitizer will be available and required. |
| <p>1.4</p> | <p>Operational Activity: Determinations on how classes, shared spaces, and activities may be adapted in various phases of learning and operations (e.g., identify which, if any, students will be offered alternate approaches, such as alternative schedules or hybrids of in-person and remote learning; how additional and alternative –school and non-school –spaces can be used for, or in support of, in-person instruction; how such schedules could be administered to create overlap for students from the same household; how shared spaces, such as cafeterias, libraries, playgrounds, and gymnasiums, will be modified and used; and if and how cohorts will be implemented). Policies regarding field trips, special congregate events, and visitors considering risks for COVID-19 transmission, as well as protocols and procedures for social distancing, PPE usage, and cleaning and disinfection, which may include conducting virtual events;</p> |
| | <ul style="list-style-type: none"> ● All students are being offered the opportunity for a 5 day in school learning scenario. For those families who are not comfortable sending their children to the building, they may avail |

themselves of a distance learning option. Those families who choose distance learning, will be required to have their children sign in to the class instruction during pre-determined times and be part of the class. Distance learning will be “real time” learning live-streamed. Students will be actively involved in the live classroom instruction. Attendance will be taken and grading will be the same for in school and out of school students. Our classroom instruction will begin at 8:45 a.m. and end at 2:00 p.m. 5 days a week. Students have the opportunity to be dismissed between 2:00 p.m. and 3:00 p.m. if they have transportation, or students may stay in the classroom until 3:00 and ride the bus, go with a parent/guardian or attend our after care program.

- Distance learning students will be required to remain in that learning style for the first 10 weeks of school. If at that time, families choose to have their children go back to on-site learning, it will depend on the size of the individual class size, as social distancing allows.
- Teachers will use the 2-3:00 time in the classroom to address any specific needs of the distance learning students, or work with small groups to provide differentiated learning.
- Each classroom will be considered a “cohort”, who will stay together the entire day. Students will eat lunch in the classrooms. Students may order lunch from our cafeteria, or bring lunch from home. Cafeteria lunches will be delivered to each classroom, on a staggered schedule.
- Student cohorts will have staggered recess times. Our playground equipment will not be used, but organized games will be played, (with appropriate distancing and under the guidance of a teacher) or students will take a walk with their teacher. Several outdoor breaks will be worked into the daily schedule to allow breaks and fresh air.
- Any large events that were held in previous years, will be done remotely, i.e. “curriculum night”, parent-teacher conferences, weekly prayer services until further notice.
- Our goal is to deliver high-quality instruction seamlessly to all students across face-to face and digital learning environments, while maintaining the health and safety of everyone involved. We recognize that while most students have been engaged in digital learning, students have been away from what they once knew as “school” for an extended amount of time. We are preparing to thoughtfully address both the social-emotional and academic needs of our students. Our school will start with a hybrid model that adheres to local and state public health guidance and allows for social distancing and other safety measures to the greatest extent possible.
- Students will be provided Face-to-Face Learning in which instructional interactions occur “in person” and in real time between teachers and students, as well as Digital Learning in which teachers and students are engaged in instruction through technology-based learning strategies, for those students who are unable to attend in person.

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| 1.5 | Restart Operations: Plans to safely reopen facilities and grounds, such as cleaning and disinfection, and restarting building ventilation, water systems, and other key facility components, as applicable; |
| | ● Our school will be equipped with EPA registered COVID-19 virucide and disinfecting |

equipment/supplies to support increased cleaning practices and protocols.

- Custodial staff will ensure that all handwashing and water systems are operational and maintained.
- To increase ventilation, we will be ensuring windows are operable and secure to allow for increased outdoor flow, and increasing circulation of air as much as possible.
- Hand Sanitizer Stations with at least a 60% alcohol-based sanitizer will be maintained outside of entrances/exits, and inside classrooms.
- Identified 'high touch points will be disinfected at higher frequency.
- Playgrounds, library and computer labs will be closed for the duration.

1.6

Hygiene, Cleaning, and Disinfection: Protocols and procedures for school-wide cleaning and disinfection of classrooms, restrooms, cafeterias, libraries, playgrounds, school buses, and all other school facilities, as well as training and promotion of hand and respiratory hygiene among all individuals in school facilities and on school grounds;

- Training will be provided for students and faculty during the first days of school on the best practices for health and hygiene, including:
- All students and staff will wear a face mask that covers the mouth and nose at all times.
- Exercise hand hygiene (hand washing or sanitizing) upon arrival to school, before and after eating, before putting on and taking off masks, and when using the restrooms.
- Use soap and water to wash all surfaces of their hands for at least 20 seconds.
- Use an alcohol-based hand sanitizer with at least 60% alcohol if hand washing is not feasible. Hand sanitizer will be provided in all buildings.
- Avoid touching eyes, nose or mouth.
- Practice good respiratory etiquette, including covering coughs and sneezes with tissue or elbow.
- Custodial staff will be trained in daily cleaning practices, specialized/responsive cleaning, enhanced disinfecting techniques and how to respond to emergency situations as they arise.
- A cleaning/sanitizing checklist will be created and completed by the custodial staff responsible for the cleaning.

1.7

Extracurriculars: Policies regarding extracurricular programs and which activities will be allowed, considering social distancing, PPE usage, and cleaning and disinfection, as well as risk of COVID-19 transmission (e.g., interscholastic sports, assemblies, and other gatherings). Policies should consider how to maintain cohorts, if applicable, or members of the same

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| | <p>household. Schools Responsible Parties should refer to DOH’s “Interim Guidance for Sports and Recreation During the COVID-19 Public Health Emergency” to assist in development of these policies; however, interscholastic sports are not permitted at the time of publication of the guidance, and additional information on athletic activities is forthcoming;</p> |
| | <ul style="list-style-type: none"> No gathering events, field trips or school assemblies can occur until further notice. |
| <p>1.8</p> | <p>Before and Aftercare: Policies regarding before and aftercare programs, considering social distancing, PPE usage, and cleaning and disinfection requirements, as well as risk of COVID-19 transmission. Policies should consider how to maintain cohorts, if applicable, or group members of the same household;</p> |
| | <ul style="list-style-type: none"> Before Care will be held in the cafeteria from 7:00-8:15. Custodial staff will then thoroughly disinfect the cafeteria and bathrooms after students leave. Students will be screened prior to entering the building for Before Care. As students enter the school, there will be processes and procedures in place to ensure hands are cleaned prior to reporting to the Before School Program. Students will wear a mask and will be assigned a cohort area in which they will stay until they are dismissed to their classrooms by cohort for the start of the school day. Students attending After Care, available from 3:00 until 5:30, will be in the gymnasium. Students will wear a mask as they move from their classroom to the gymnasium. Students will sit with their assigned cohort and follow social distancing guidelines until their parent/guardian picks them up. Due to COVID-19 restrictions, students will need to provide their own after school snack. |
| <p>1.9</p> | <p>Vulnerable Populations: Policies regarding vulnerable populations, including students, faculty and staff who are at increased risk for severe COVID-19 illness, and individuals who may not feel comfortable returning to an in-person educational environment, to allow them to safely participate in educational activities and, where appropriate, accommodate their specific circumstances. These accommodations may include but are not limited to remote learning or telework, modified educational or work settings, or providing additional PPE to individuals with underlying health conditions. Responsible Parties must also identify and describe any modifications to social distancing or PPE that may be necessary for certain student or staff populations, including individuals who have hearing impairment or loss, students receiving language services, and young students in early education programs, ensuring that any modifications minimize COVID-19 exposure risk for students, faculty, and staff, to the greatest extent possible;</p> |
| | <ul style="list-style-type: none"> Teachers will provide grade-level instruction, with the appropriate accommodations and/or modifications provided to students with diverse learning needs as necessary, that will engage students in learning in the remote learning setting. Grade-level instruction may include lectures, modeling, approved videos and presentations, and other forms of teaching, aligned to the grade-level content and student supports identified via individualized education plans, ESOL supports, and response to intervention. |

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| | <ul style="list-style-type: none"> • Additional PPE will be used when working with individuals requiring accommodations and younger students, including but not limited to protective barriers and face shields for in person instruction. • Instructional expectations and experiences will be monitored closely to ensure that students participating in Remote Learning are receiving comparable quality instruction as offered with the Face-to-Face instruction. Teachers will use the same instructional resources across the continuum. • Students attending in person and remotely will be provided equitable technology in order to participate with their academic expectations. |
| <p>1.10</p> | <p>Transportation: Consistent with State-issued public transit guidance, protocols and procedures, which include that individuals must wear acceptable face coverings at all times on school buses (e.g., entering, exiting, and seated), and that individuals should maintain appropriate social distancing, unless they are members of the same household. Protocols and procedures should include how school buses will be adapted to keep students and staff safe (e.g., how face coverings will be provided to students in need, how members of the same household will be coverings will be provided to students in need, how members of the same household will be seated together, how social distancing will be conducted on buses, whether bus schedules will be adapted to accommodate reduced capacity, whether any health screening will be conducted at home before students board buses, how parents/legal guardians will be encouraged to drop off or walk students to reduce density on buses);</p> |
| | <ul style="list-style-type: none"> • Families are strongly encouraged to transport their children to and from school daily. • Students requiring district transportation will follow the guidelines set forth by the individual school district. |
| <p>1.11</p> | <p>Food Services: Protocols and procedures for onsite and remote food services for students, considering appropriate social distancing and any modifications to service that may be necessary (e.g., providing meals in a combination of classrooms and cafeterias, staggering meal periods). Measures to protect students with food allergies if providing meals in spaces outside the cafeteria. Protocols and procedures must also include how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged. Additionally, protocols and procedures must account for cleaning and disinfection prior to the next group of students arriving for meals, if served in the common area (e.g. cafeteria);</p> |
| | <ul style="list-style-type: none"> • Students will be required to clean hands with soap and water or an alcohol-based hand sanitizer prior to and immediately after eating. • Students will be eating their lunch in their classrooms. • Students have the option to bring their own lunches or purchase lunch from the school cafeteria. |

If students order lunch, the food will be prepared and delivered to their classroom by the cafeteria staff.

- Classrooms will be cleaned after lunch.
- Students will be required to bring their own water bottles to school. Water fountains will not be in use until further notice.
- Lunches will be provided for those students who are Remote Learning, details to be determined.
- Classroom snacks must be individually wrapped and the sharing of food is strictly prohibited.

1.12

Mental Health, Behavioral, and Emotional Support Services and Programs: Available resources and referrals to address mental health, behavioral, and emotional needs of students, faculty, and staff when school reopens for in-person instruction (e.g., how they will identify and support students having difficulty with transitioning back into the school setting, especially given the changed school environment). Any training for faculty and staff on how to talk with, and support, students during and after the ongoing COVID-19 public health emergency, as well as information on developing coping and resilience skills for students, faculty, and staff;

- A Family Support Coordinator will be available for students and families to support the mental health needs and facilitate community resources as needed.
- A professional counselor will be on site weekly to assist in mental health and trauma needs of students, faculty and staff.
- Training for all school staff on the social-emotional development of students will be continued.
- Professional development will focus on integrating social-emotional and academic learning.
- Grade-specific relationship and community building activities will be implemented live or virtually.
- Professional development for teachers on integrating mindfulness practice into their day will be ongoing.

1.13

Communication: Communications plans for students, parents/legal guardians of students, faculty, staff and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information. Plans should describe how schools will communicate with students and families about preparing for the upcoming year, which should include adapting to social distancing requirements, properly wearing face coverings, and proper hand and respiratory hygiene. Consider developing web pages, text and email groups, and social media to disseminate information. Schools should develop communication plans in multiple languages, as necessary.

- Communication with families, students, staff and our community regarding the latest information will be ongoing via emails, robocalls, the school web page and Facebook account, letters and in other ways.

- Families will be invited to participate in online webinars and conferences regarding, but not limited to, school reopening, use of technology, mental health supports, proper hygiene and supporting academic learning in this new format.
- Teachers will maintain regular communication with families regarding students' progress.

| qwe2. MONITORING <i>Protocols and procedures to track health conditions at schools.</i> | |
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| 2. 1 | <p>Screening: Protocols and procedures for mandatory health screenings, including temperature checks, of students, faculty, staff, and, where applicable, contractors, vendors, and visitors to identify any individuals who may have COVID-19 or who may have been exposed to the COVID-19 virus. Responsible Parties should consider limiting the number of visitors permitted on school grounds or in school facilities, and, if visitors are allowed, screening of such visitors;</p> |
| | <ul style="list-style-type: none"> ● All employees will be required to complete daily self-reporting by completing an online Pre-Entry Survey to verify that they are symptom free and have not had recent exposure to someone with COVID-19. ● Employees are required to report if they test positive for COVID-19, if they develop symptoms consistent therewith, or if they are self-isolating due to suspected or known exposure to COVID-19. ● At the start of the school year, families will be required to sign the COVID-19 School Health & Safety Agreement which describes their commitment to keeping their children home when sick and to seeking appropriate medical care. ● Prior to entering the building, students will have their temperature taken by a staff member. If the student is cleared, they may enter the building and go to their classroom. ● Once at the classroom, teachers will complete a Pre-Entry Survey to verify that the student is symptom free and has not had recent exposure to someone with COVID-19. ● Invited guests are to enter the building via the main doors, sign in for registered contact tracing recording. Visitors will maintain social distancing protocols, including wearing face masks when entering the school building. ● Whenever possible, visitors will be encouraged to communicate virtually via teleconference or phone call to minimize the risk of exposure. ● Non-essential visitors and volunteers will be restricted. |
| 2. 2 | <p>Testing Protocols: Process for the provision or referral of diagnostic testing for students, faculty, and staff for COVID-19, in consultation with local health department officials, when needed, which should include plans for testing of symptomatic individuals, close contacts of COVID-19 suspected or confirmed individuals, and individuals with recent international travel or travel within a state with widespread transmission of COVID-19 as designated through the New York State Travel Advisory, before allowing such individuals to return to in-person to the school;</p> |
| | <ul style="list-style-type: none"> ● Testing is recommended in the presence of symptoms, and/or suspected exposure. ● Staff and students' families should consult with health care providers concerning further details on testing. |

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| <p>2. 3</p> | <p>Testing Responsibility: Identification of who in the community is responsible for referring, sourcing, and administering testing (e.g., local health department testing site, physician offices, hospital system, etc.), particularly in the event that large-scale testing at the school is needed;</p> |
| | <ul style="list-style-type: none"> • Consistent with NYS Department of Health (https://coronavirus.health.ny.gov/new-york-state-contact-tracing) If you test positive, a COVID Contact Tracer will connect you with the support and resources you may need through quarantine such as help getting groceries or household supplies, child care, medical care or supplies. The Tracer will work with you to identify and reach out via phone and text to anyone you've been in contact with while you were infectious to trace and contain the spread of the virus. • People who have come in close contact with someone who is positive are asked to stay home and limit their contact with others. By staying home during this time, IF you become sick yourself, you have not infected many others along the way. This is how we stop the spread! • Testing, medical and quarantine support for yourself and your loved ones will be arranged. We will not release your name to anyone. Your information is strictly confidential and will be treated as a private medical record. |
| <p>2. 4</p> | <p>Early Warning Signs: Defined metrics that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level, as established by state and local health departments; define and deploy method(s) to monitor against such metrics.</p> |
| | <ul style="list-style-type: none"> • Education will be provided to our families to understand the early warning signs and symptoms of COVID-19 and childhood inflammatory disease. These symptoms will be periodically reviewed with students also. • Per NYS Department of Health (https://coronavirus.health.ny.gov/protect-yourself-and-your-family-coronavirus-covid-19) <p>Monitor Your Symptoms. Common symptoms are fever and cough.</p> <p>Emergency Warning Signs Include:</p> <ul style="list-style-type: none"> • Trouble breathing • Pain or pressure in the chest that doesn't go away • Experience confusion or trouble waking up • Bluish lips or face <p>Call for medical attention immediately.</p> <p>*This list is not all inclusive. Please consult your medical provider for any other symptoms that are severe or concerning.</p> |

Childhood Inflammatory Disease Related to COVID-19

The State Department of Health is investigating several cases of severe illness in children and child deaths that may be related to COVID-19. Children are experiencing symptoms similar to Kawasaki disease and toxic shock-like syndrome possibly due to COVID-19.

At the Governor's direction, The State Department of Health has issued an [advisory about this serious inflammatory disease](#) to inform healthcare providers of the condition, as well as to provide guidance for testing and reporting. Health care providers, including hospitals, are required to report to the Department of Health all cases of pediatric multisystem inflammatory syndrome potentially associated with COVID-19 in those under 21 years of age.

New Yorkers should seek immediate care if a child has:

- Prolonged fever (more than five days)
- Difficulty feeding (infants) or is too sick to drink fluids
- Severe abdominal pain, diarrhea or vomiting
- Change in skin color - becoming pale, patchy and/or blue
- Trouble breathing or is breathing very quickly
- Racing heart or chest pain
- Decreased amount of frequency in urine
- Lethargy, irritability or confusion

3. CONTAINMENT *Protocols and procedures for how to respond to positive or presumed-positive cases, as well as preventative practices.*

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| 3.1 | School Health Offices: Protocols for safely caring for a student, faculty, or staff member if they develop symptoms of COVID-19 during the school day; |
| <ul style="list-style-type: none"> • If an individual in the school is suspected to have been in contact with someone confirmed to have COVID-19 or appears to present any of the COVID-19 symptoms, the school will isolate the individual in the room adjacent to our main office and contact the responsible party to remove the individual and contact the appropriate health care agencies. | |
| 3.2 | Isolation: Procedures to isolate individuals who screen positive upon arrival, or symptomatic individuals should they become symptomatic while at school, providing appropriate PPE for school health office staff caring for the symptomatic individual. Protocols for safe transportation, including pick-up arrangements, if applicable, for symptomatic students, faculty, and staff; |
| <ul style="list-style-type: none"> • If an individual in the school is suspected to have been in contact with someone confirmed to have COVID-19 or appears to present any of the COVID-19 symptoms, the school will isolate the individual in the quarantine room and contact the responsible party to remove the individual and contact the appropriate health care agencies. • The individual will remain in the quarantine room until pick up can be arranged. • When the child or staff member has left the quarantine room, the room will be completely sanitized by our custodial staff. • When a parent/guardian arrives to pick up their ill child, they will be asked to call the school upon arrival. The school nurse will escort the ill student out to the parent’s car. the parent/guardian will not leave their vehicle. • The school will contact the appropriate agencies to determine whether to quarantine the class or school and provide the agencies with contact tracing information. • A student or staff member who exhibits a fever of 100.4 degrees or more upon arrival at school will not be admitted to the building. If the student isn’t accompanied by an adult, the student will be isolated in the quarantine room until the parent/guardian can pick up the student. If a staff member exhibits symptoms during the day, he/she will leave the building immediately and an aide will fill in for that teacher in the classroom. | |
| 3.3 | Collection: Protocols for how parents or legal guardians should pick up their student with instructions that the student must be seen by a health care provider; |
| <ul style="list-style-type: none"> • Parents/guardians will collect the infected individual following safety measures and protocols. | |

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| | <p>The school nurse will escort the student to the family vehicle to minimize contact.</p> <ul style="list-style-type: none"> Parents/guardians will be instructed to follow up with the healthcare provider in accordance with state regulations. |
| 3.4 | <p>Infected Individuals: Requirements that persons who have tested positive complete isolation and have recovered, and will not transmit COVID-19 when returning to in-person learning. Discharge from isolation and return to school will be conducted in coordination with the local health department;</p> <ul style="list-style-type: none"> If the individual tests positive, the school will provide Remote Learning for such time as the student may return to school, per state and health guidelines. |
| 3.5 | <p>Exposed Individuals: Requirements that individuals who were exposed to the COVID-19 virus complete quarantine and have not developed symptoms before returning to in-person learning. Discharge from quarantine and return to school will be conducted in coordination with the local health department;</p> <ul style="list-style-type: none"> The school will receive direction on next steps that could include, and are not limited, to whether to quarantine the class or school; providing necessary information for appropriate agencies to conduct contact tracing; and when individuals can resume school or work. The school will follow state mandated regulations regarding the reporting requirements for exposure to communicable diseases. |
| 3.6 | <p>Hygiene, Cleaning, and Disinfection: Adherence to, and promotion of, hygiene, cleaning, and disinfection guidance set forth by DOH and CDC, including strategies for cleaning and disinfection of exposed areas and appropriate notification to occupants of such areas;</p> <ul style="list-style-type: none"> The school will implement all guidelines for deep cleaning and disinfecting in accordance with best practices from the NYS Department of Health. |
| 3.7 | <p>Contact Tracing: Plans to support local health departments in contact tracing efforts using the protocols, training, and tools provided through the New York State Contact Tracing Program – an initiative between the Department of Health, Bloomberg Philanthropies, Johns Hopkins Bloomberg School of Public Health, and Vital Strategies;</p> <ul style="list-style-type: none"> The school will maintain a log for entry and exit to the school for all visitors. Once an individual is identified as having COVID-19, contact tracing will help determine who they have been in contact with, and notify the contacts for further recommendations concerning potential quarantining to interrupt the disease transmission. DOH will be conducting the contact tracing. |

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| 3.8 | Communication: Plans to share protocols and safety measures taken by the school with all relevant parties including parents/legal guardians, faculty, staff, students and the local community. |
| <ul style="list-style-type: none">• When notified of a staff member, student or approved visitor with a confirmed case of COVID-19, the school will coordinate with appropriate agencies on all reporting and response efforts. | |

4. CLOSURE *Contingency plans, protocols, and procedures for decreasing the scale or scope of in-person education, and/or closing the school.*

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| 4.1 | Closure triggers: Identification of the conditions that may warrant reducing in-person education or closing the school, in consultation with state and local health departments, and plan for an orderly closure; |
| <ul style="list-style-type: none">• Guidance regarding the closure or dismissal of a classroom, and/or school due to COVID-19 will be provided by the appropriate healthcare agency. The decision to close or dismiss students and/or staff does not rest with the school. Decisions will be made carefully, and with the health, safety and needs of our students and families in mind. | |
| 4.2 | Operational Activity: Determination of which operations will be decreased, or ceased and which operations will be conducted remotely; include process to conduct orderly closures which may include phasing, milestones, and involvement of key personnel; |
| <ul style="list-style-type: none">• Depending on guidelines and recommendations from the state agencies will determine our course of action in providing alternative solutions to our academic plan. | |
| 4.3 | Communication: Plan to communicate internally and externally throughout the closure process. |
| <ul style="list-style-type: none">• As a situation evolves and decisions are made, communications will be sent out to all necessary stakeholders. Communication methods will include a robo-call to all parents, and notices on Facebook, Instagram and our webpage | |