

Dear Parents and Guardians,

I'm Angela Saucier, the Pre-K 4 teacher at Trinity Catholic. I'm excited to be the head of Before and Aftercare program, with my assistant Amanda Morris. I'm looking forward to running a positive, safe atmosphere. Our care hours are from 7:00-8:15 and from 2:55-5:30pm, unless an emergency arises, Please do not drop children off before 7:00. If a child NOT enrolled in the Before Care Program is brought to school before 8:15am, he or she will be charged for care since children are not allowed in classrooms prior to 8:15. Our regular hourly rate for before and after school care is \$3.00 per hour per child. Checks are payable to Trinity Catholic School. Fees should be paid weekly unless other arrangements are made in advance. Please enclose payments in a sealed envelope with your statement inside with child/ren's name on the outside. Bills for unpaid balances will be sent at the end of each month.

Activities such as games, crafts and outdoor play are planned for the morning and afternoon sessions and snacks will be provided every afternoon. In the afternoon, we will ALL go outside for at least part of the session, so the children are expected to be appropriately dressed for the weather conditions. There will also be allotted time for homework. Children are expected to be respectful of those who want quiet time and considerate of others at ALL times and always well-mannered.

At the end of the day when you pick your child up, you are asked to come in and sign them out. If someone other than a parent is picking your child up, they must also sign. This may be a minor inconvenience, but I'm sure you agree that the safety of the children is our
0+primary concern.

The program will follow the Massena Central School calendar unless otherwise designated in a letter or communication from our principal. If school is delayed or cancelled, you will receive a call from Trinity that morning.

If you would like your child to be enrolled in our Before and After Program, please let us know., Remember that even if your child is not a regular participant, before and/or aftercare can be available to you as the need arises. Thank you for all your support. I look forward to working with you and your children.

Sincerely,

Angela Saucier